



## 2023-2024 V5 Aggregate Verification Worksheet

### Section 1: Student Information

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Section 2: Household Size and Number in College

List yourself in the space below

First and Last Name	Age	Relationship	College, University, Program
		Self	Kaskaskia College

#### Dependent Student:

List below the people in your parents' household, other than yourself. Include:

- Your parents (including a stepparent) even if you do not live with your parents.
- Your parents' other children if your parents will provide more than half of their support from July 1, 2023 – June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people, if they now live with your parents and your parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2023.

#### Independent Student:

List below the people in your household, other than yourself. Include:

- Your spouse if you are married
- Your or your spouse's children, if you or your spouse will provide more than half of the children's support from July 1, 2023 – June 30, 2024, even if a child does not live with you.
- Other people, if they now live with you and you or your spouse provides more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2024
- If any household member, excluding your parents, is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 – June 30, 2024, include the name of the college.

First and Last Name	Age	Relationship	College, University, Program	Enrolled (at least 6 credit hours)

**Note:** We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Name: \_\_\_\_\_

ID: \_\_\_\_\_

### **Section 3: High School Completion Status**

Provide one of the following documents to indicate the student's high school completion status when student begins college in 2023-2024. Check the corresponding box for the document provided:

- Copy of the student's high school diploma
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- Copy of the student's final official high school transcript that included the date the high school diploma was awarded
- A State certificate or transcript received by a student after the student passes a State authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- Academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- Copy of high school completion for homeschooled students:
  - For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
  - For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.

\*\*A student who is unable to obtain the documentation listed above must contact the financial aid office.

### **Section 4: Identity and Statement of Educational Purpose (To be signed at the Institution)**

**STOP!!! DO NOT FILL THIS OUT UNLESS YOU ARE IN THE PRESENCE OF A KASKASKIA COLLEGE OFFICIAL**

The student must appear in person at Kaskaskia College to verify his or her identity by presenting  
(Name of Postsecondary Educational Institution)

an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below:

#### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
(Print Student's Name)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Kaskaskia College for 2023-2024.  
(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Student's ID Number)

\_\_\_\_\_  
(College Official)

\_\_\_\_\_  
Date

**\*Make a copy of student's ID and attach to paperwork  
\*Do not copy or fax/send original document to FA office**

Name: \_\_\_\_\_ ID: \_\_\_\_\_

## Section 5: Identity and Statement of Educational Purpose (To Be Signed With Notary)

### **STOP!!!** DO NOT FILL THIS OUT UNLESS YOU ARE IN THE PRESENCE OF A NOTARY

If the student is unable to appear in person at Kaskaskia College to verify his or her identity, the student must provide to the institution: (Name of Postsecondary Educational Institution)

- a. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- b. The original notarized Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and  
(Print Student's Name)

that the Federal student financial assistance I may receive will only be used for educational purposes and to pay  
the cost of attending Kaskaskia College for 2023-2024.  
(Name of Postsecondary Educational Institution)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me because of satisfactory  
(Print name of Signer)

evidence of identification \_\_\_\_\_ to be the above-named  
(Type of government-issued photo ID provided)  
person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_

(Notary Signature)

My commission expires on \_\_\_\_\_  
(Date)

**\*Make a copy of student's ID and attach to paperwork**  
**\*Do not copy or fax/send original document to FA office**

Name: \_\_\_\_\_

ID: \_\_\_\_\_

## Section 6a: Complete if Student (and/or spouse) filed a 2021 Tax Return

**Important Note:** The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2021 or had a change in marital status after December 31, 2021.

**Instructions:** Complete this section if the **student and spouse** filed or will file a 2021 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the web at [FAFSA.gov](https://fafsa.gov).* In most cases, no further documentation is needed to verify 2021 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

### Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer 2021 IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2021 IRS income tax return information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 tax return and applicable schedules**.

A **2021 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail—Go to [www.irs.gov](https://www.irs.gov), click “Get Your Tax Record.” Click “Get Transcript by Mail” Make sure to request the “Return Transcript” and **NOT** the “Account Transcript.” The transcript is generally received within 10 business days from the IRS’s receipt of the online request.
- Get Transcript Online—Go to [www.irs.gov](https://www.irs.gov), click “Get Your Tax Record.” Click “Get Transcript Online.” Make sure to request the “Return Transcript” and **NOT** the “Account Transcript.” To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user’s name, and (3) specific financial account numbers (such as a credit card number or an account number from a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS’s two-step authentication.
- Automated Telephone Request--1-800-908-9946. Transcript is generally received within 10 business days from the IRS’s receipt of the telephone request.

If the student and spouse filed separate 2021 IRS income tax returns, the IRS DRT cannot be used and the **2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules** must be provided for each.

Name: \_\_\_\_\_

ID: \_\_\_\_\_

## Section 6b: Complete if Student (and/or spouse) DID NOT file a 2021 Tax Return

The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and spouse will not file and are not required to file a 2021 income tax return with the IRS.

### Check the box that applies:

- The student and spouse were not employed and had no income earned from work in 2021.
- The student and/or spouse were employed in 2021 and have listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided. (Provide copies of all 2021 IRS W-2 forms issued to the student and spouse by their employers). List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2021
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority, or a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS or other relevant tax authority and was unable to obtain the required documentation.

\_\_\_\_ Check here if confirmation of non-filing or a signed statement is provided

## Section 7: Untaxed Income DO NOT LEAVE BLANK

Both tax filers and non-tax filers must list any untaxed income received in 2021. Be sure to enter zeros if no funds were received. Failure to complete this section will delay the processing of your financial aid.

Student and/or Spouse	Type of Untaxed Income	Parents (if dependent)
\$	Payments to tax-deferred pensions and retirement savings plans (paid directly or withheld from earnings) including but not limited to, amounts reported on W-2 Form Box 12a-12d codes D, E, F, G, H, and S	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh, and other qualified plans from IRS Form 1040 Schedule 1—total of lines 28 + 32.	\$
\$	Tax exempt interest income from IRS Form 1040-line 2a.	\$
\$	Untaxed portions of IRA distributions and pensions from IRS Form 1040-line 4a – 4b. Exclude rollovers. If negative, enter a zero here. If entering a figure, please include a copy of the 1099R.	\$

Name: \_\_\_\_\_

ID: \_\_\_\_\_

### **\*\*\*DEPENDENT STUDENTS ONLY\*\*\***

A dependent student is a student that **is** required to provide parent information on the FAFSA as determined by the US Department of Education, in the Dependency Status section of the FAFSA.

#### **Section 8a: Complete if Parents filed a 2021 Tax Return**

**Important Note:** the instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2021 or had a change in marital status after December 31, 2021.

**Instructions:** Complete this section if the parents filed or will file a 2021 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2021 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

**Check the box that applies:**

- The parents have used the IRS DRT in *FAFSA on the Web* to transfer 2021 IRS income tax return information into the student's FAFSA.
- The parents have not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2021 IRS income tax return information into the student's FAFSA.
- The parents are unable or choose not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the institution with a **2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules**.

A **2021 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail—Go to [www.irs.gov](http://www.irs.gov), click “Get Your Tax Record.” Click “Get Transcript by Mail.” Make sure to request the “Return Transcript” and **NOT** the “Account Transcript.” The transcript is generally received within 10 business days from the IRS’s receipt of the online request.
- Get Transcript Online—Go to [www.irs.gov](http://www.irs.gov), click “Get Your Tax Record.” Click “Get Transcript Online.” To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user’s name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage, or auto loan). The transcript displays online upon successful completion of the IRS’s two-step authentication.
- Automated Telephone Request -- 1-800-908-9946. The transcript is generally received within 10 business days from the IRS’s receipt of the telephone request.

If the parents filed separate 2021 IRS income tax returns, the IRS DRT cannot be used and the **2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules** must be provided for each.

Name: \_\_\_\_\_

ID: \_\_\_\_\_

### **Section 8b: Complete if Parents DID NOT file a 2021 Tax Return**

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2021 income tax return with the IRS.

Check the box that applies:

- Neither parent was employed, and had no income earned from work in 2021.
- One or both parents were employed in 2021 and have listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided. (Provide copies of all 2021 IRS W-2 forms issued to the parents by their employers). List every employer even if the employer did not issue an IRS W-2 form.

<b>Employer's Name</b>	<b>IRS W-2 or an Equivalent Document Provided</b>	<b>Annual Amount Earned in 2021</b>
(Example) ABC's Auto Body Shop	Yes	\$4,500
Total Amount of Income Earned From Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority, or a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS or other relevant tax authority and was unable to obtain the required documentation.

   Check here if confirmation of non-filing or a signed statement is provided.

### **Section 9: Certification and Signatures**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent (if the student is dependent) whose information was reported on the FAFSA must sign and date.

Print Student's Name

Student's ID Number

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date

Parent's Signature (Required, Dependent Students Only)

Date

**\*\*WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.**